

SINGAPORE GST LOCALIZATION

User Guide



Table of Contents

1. SG Localization Setup	2
2. GST Setup.....	4
3. Master Setup	5
4. Purchase and Sales GST Transaction	8
5. GST Reports	10

1. SG Localization Setup

TCY (Tax Currency) Code is **SGD**

← + ✕ ✓ SAVED

SG Localization Setup

8C License Populate VAT **Default Data** Activation Page Actions Fewer options

General

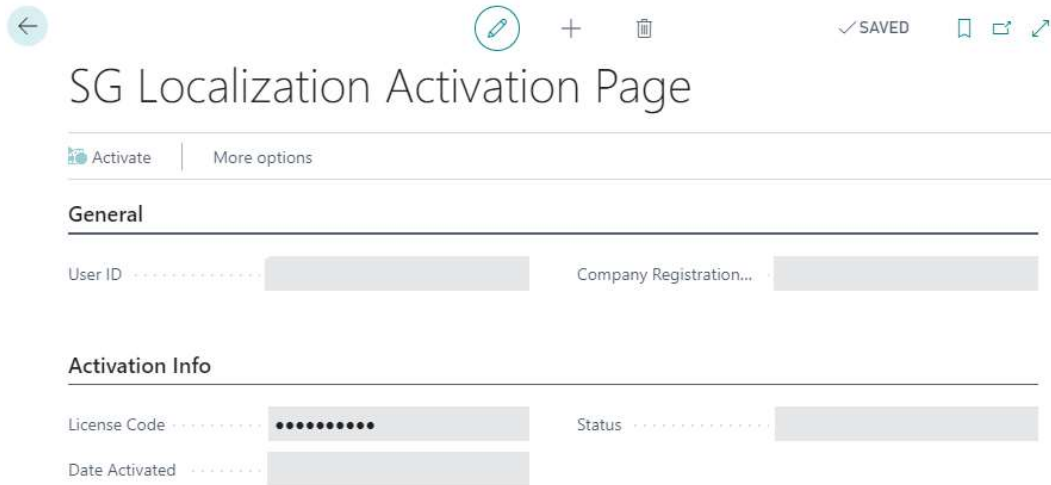
TCY Code: SGD Default Bank Code: DBS-SGD

GST Singapore

Name Of Declarant: Chris Max	Output Tax Due (Box 6): DS SR SRCA-C SRRC SRV...
Declarant ID: 201611756K	Input Tax and Refund: IGDS IM ME TX TXCA ZP
Designation: Finance Manager	Total Value of Goods: ME
Contact Person: Kelly James	Imported services su: SRRC
Tel No.: 69092088	Digital services suppli: SROVR
G/L Account No.: 500000..599999	Deferred Import GST: IGDS
Total Value of Standar: DS SR SRCA-C SRCA-S SR...	Total Value of Goods: IGDS
Total Value of Zero-R: ZR	Tax Code for Gain/Loss: ES33
Total Value of Exempt: ES33 ESN33	IAF Version: IAFV3.0.0
Total Value of Taxable: IGDS IM ME TX TXCA ZP	

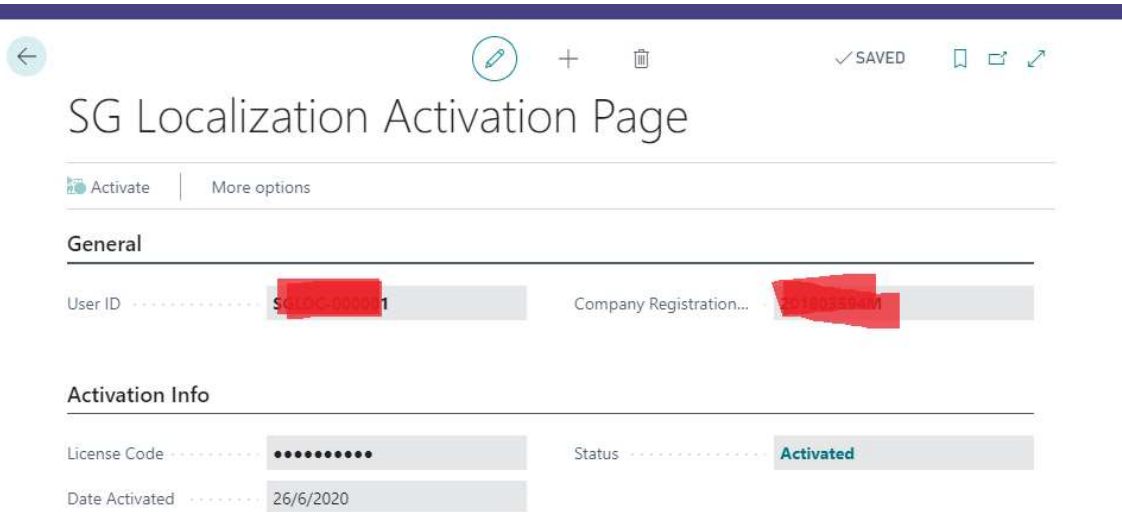
To make easier for user, please click **Default Data** to populate default setup.

Next is to activate using User ID, Company Registration No. and License code given by Dalstech.



The screenshot shows the 'SG Localization Activation Page' with a navigation bar at the top containing a back arrow, an edit icon, a plus icon, a trash icon, and a 'SAVED' status. Below the title, there are two tabs: 'Activate' and 'More options'. The 'General' section contains two input fields: 'User ID' and 'Company Registration...'. The 'Activation Info' section contains three input fields: 'License Code' (with a masked value of '.....'), 'Status', and 'Date Activated'.

Once user successfully activate it, the status will be changed become **Activated**.



The screenshot shows the 'SG Localization Activation Page' after successful activation. The 'General' section now displays 'User ID' as 'S000000001' and 'Company Registration...' as 'S000000001', both fields are highlighted with red boxes. The 'Activation Info' section shows 'License Code' as '.....', 'Status' as 'Activated' (highlighted with a red box), and 'Date Activated' as '26/6/2020'.

2. GST Setup

a. GST Business Posting Group

GST BUSINESS POSTING GROUPS

CODE	DESCRIPTION
NON-TAXABLE	Non Taxable
TAXABLE	Taxable

b. GST Product Posting Group

GST PRODUCT POSTING GROUPS

CODE	DESCRIPTION
EX	Exempted - 0%
NA	Not Applicable - 0%
OS	Out of Scope - 0%
SR	Standard Rated - 7%
ZR	Zero Rated - 0%

c. GST Posting Setup





EX - EXEMPTED - 0%

GST Posting Setup

GST BUS. POSTING GROUP	GST PROD. POSTING GROUP	DESCRIPTION	GST IDENTIFI...	...	GST CALCUL...	GST ACC...	INP... TAX CRE... ACC...	R... C... GST A...	G...
NON-TAXABLE	EX	Exempted @ 0 %	EX	0	Normal GST	*	*		
NON-TAXABLE	NA	Not Applicable @ 0 %	NA	0	Normal GST				
NON-TAXABLE	OS	Out Of Scope @ 0 %	OS	0	Normal GST				
NON-TAXABLE	SR	Standard Rated @ 7 %	SR	0	Normal GST				
NON-TAXABLE	ZR	Zero Rated @ 0 %	ZR	0	Normal GST				
TAXABLE	EX	Exempted @ 0 %	EX	0	Normal GST				
TAXABLE	NA	Not Applicable @ 0 %	NA	0	Normal GST				
TAXABLE	OS	Out Of Scope @ 0 %	OS	0	Normal GST				
TAXABLE	SR	Standard Rated @ 7 %	SR	7	Normal GST				
TAXABLE	ZR	Zero Rated @ 0 %	ZR	0	Normal GST				

3. Master Setup

a. Customer Master

 CUSTOMER CARD   

C-00001 · The Cannon Group PLC

New DocumentRequest ApprovalCustomerShow AttachedActionsNavigateReport

Show on Map

InvoicingShow less

Bill-to Customer ····

▼

Exemption Certific... · 789456278 ···

GLN ······ 8712345000004

Copy Sell-to Addr. ... · Company ▼

Tax Document Type ··· Document Post ▼

Invoice Copies ······ 0

POSTING DETAILS

Gen. Bus. Posting ... · DOMESTIC ▼

GST Bus. Posting G... · TAXABLE ▼

WHT Business Post... ·

▼

PRICES AND DISCOUNTS

Currency Code ······

▼

Customer Price Gr... ·

▼

Customer Disc. Gr... ·

▼

Allow Line Disc. ······ ☒

Invoice Disc. Code ···· C-00001 ▼

Prices Including GST · ☐

b. Vendor Master

VENDOR CARD



V-00001 · Canberra Postmaster

Process Request Approval New Document Show Attached Actions Navigate Report

Home Page	<input type="text" value="www.royalmail.com.au"/>
Postcode	<input type="text" value="2600"/>
Our Account No.	<input type="text"/>
Country/Region C...	<input type="text" value="AU"/>

[Show on Map](#)

Invoicing

Show less

Exemption Certific...	<input type="text" value="895741963"/>	...
GLN	<input type="text" value="8712345000028"/>	
Pay-to Vendor No. ...	<input type="text"/>	▼
Invoice Disc. Code ...	<input type="text" value="V-00001"/>	▼
Prices Including GST	<input checked="" type="checkbox"/>	

POSTING DETAILS

Gen. Bus. Posting ...	<input type="text" value="DOMESTIC"/>	▼
GST Bus. Posting G...	<input type="text" value="TAXABLE"/>	▼
WHT Business Post...	<input type="text"/>	▼
Vendor Posting Gr...	<input type="text" value="DOMESTIC"/>	▼

FOREIGN TRADE

Currency Code	<input type="text"/>	▼
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c. Item Master

ITEM CARD



1000 · Bicycle

Process Item History Special Sales P...ces & Discounts Request Approval Show Attached

COST DETAILS

Costing Method	Standard
Standard Cost	350.595
Unit Cost	350.595
Indirect Cost %	0
Last Direct Cost	333.00
Net Invoiced Qty.	1,411
Cost is Adjusted	<input type="checkbox"/>
Cost is Posted to G...	No
Special Purch. Pric...	Create New...

POSTING DETAILS




Gen. Prod. Posting ...	RETAIL
GST Prod. Posting ...	SR
WHT Product Posti...	
Inventory Posting ...	FINISHED
Default Deferral Te...	

FOREIGN TRADE

Tariff No.	
Country/Region of...	

4. Purchase and Sales GST Transaction

a. Purchase

← PURCHASE INVOICE   

PIN19-00002 · Canberra Postmaster

Process	Invoice	Request Approval	Incoming Document	Release	Show Attached	Actions	Navigate	Less options													
TYPE	NO.	GST PROD. POSTING GROUP	DESCRIPTION/COMMENT	LOCATION CODE	QUANTITY	UNIT OF MEASURE CODE	DIRECT UNIT COST EXCL. GST	LINE DISCOUNT %	A EX												
Item	1000	SR	Bicycle	BLUE	1	PCS	1,000.00														
<table border="0"> <tr> <td>Subtotal Excl. GST (SGD)</td> <td>1,000.00</td> <td>Total Excl. GST (SGD)</td> <td>1,000.00</td> </tr> <tr> <td>Inv. Discount Amount (SGD)</td> <td>0.00</td> <td>Total GST (SGD)</td> <td>70.00</td> </tr> <tr> <td>Invoice Discount %</td> <td>0</td> <td>Total Incl. GST (SGD)</td> <td>1,070.00</td> </tr> </table>										Subtotal Excl. GST (SGD)	1,000.00	Total Excl. GST (SGD)	1,000.00	Inv. Discount Amount (SGD)	0.00	Total GST (SGD)	70.00	Invoice Discount %	0	Total Incl. GST (SGD)	1,070.00
Subtotal Excl. GST (SGD)	1,000.00	Total Excl. GST (SGD)	1,000.00																		
Inv. Discount Amount (SGD)	0.00	Total GST (SGD)	70.00																		
Invoice Discount %	0	Total Incl. GST (SGD)	1,070.00																		

Invoice Details Show less

GST Bus. Posting Group	TAXABLE	Project Code	
Currency Code		Payment Discount %	0
Expected Receipt Date	2/11/2019	Pmt. Discount Date	2/11/2019

Click Tax Statistic

Show Attached Page

EDIT - PURCH. TAX CURRENCY STATISTICS - PIN19-00002 · CANBERRA POSTMASTER

General

Document Type

No.

Exchange Rate (TCY)

Tax Currency

FCY	TCY
Amount	GST Base (TCY)
VAT Amount	GST Amount (TCY)
Amount Including VAT	Amount Including GST (T...
Original VAT Amount	GST Difference (TCY)
VAT Difference	
Max VAT Difference	

Close

b. Sales

SALES INVOICE

+

IN19-00001 · The Cannon Group PLC

Posting

Prepare

Invoice

Release

Request Approval

Show Attached

Actions

Navig

Lines

Manage

More options

TYPE	NO.	GST PROD. POSTING GROUP	DESCRIPTION	LOCATION CODE	QUANTIT
Item	1000	SR	Bicycle	BLUE	

Subtotal Excl. GST ...

1,200.00

Total Excl. GST (SGD)

1,200.00

Inv. Discount Amo...

0.00

Total GST (SGD)

84.00

Invoice Discount %

0

Total Incl. GST (SGD)

1,284.00

Invoice Details

Show more

GST Bus. Posting G...

TAXABLE

Payment Service

Demo Sandbox Account -

PayPal Payments

Standard,Demo Sandbox

Account - WorldPav

Currency Code

Click **Tax Statistic**

Show Attached

Page

EDIT - SALES TAX CURRENCY STATISTICS - IN19-00001 - THE CANNON GROUP PLC

General

Document Type

Invoice

Exchange Rate (TCY)

1.5

No.

IN19-00001

Tax Currency

FCY

TCY

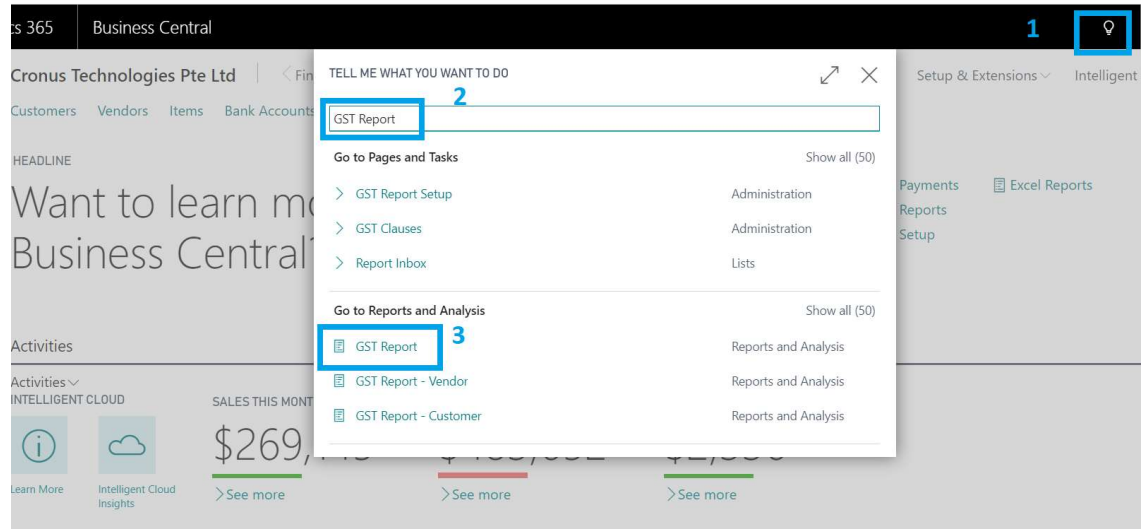
Amount	1,200.00	GST Base (TCY)	1,800.00
VAT Amount	84.55	GST Amount (TCY)	126.83
Amount Including VAT	1,284.55	Amount Including GST (T...	1,926.83
Original VAT Amount	84.00	GST Difference (TCY)	0.83
VAT Difference	0.55		
Max VAT Difference	10.00		

Close

5. GST Reports

a. GST Report

First, you must Search GST Report in **TELL ME WHAT YOU WANT TO DO**



Fill up the necessary filtering, and then click **Preview**.

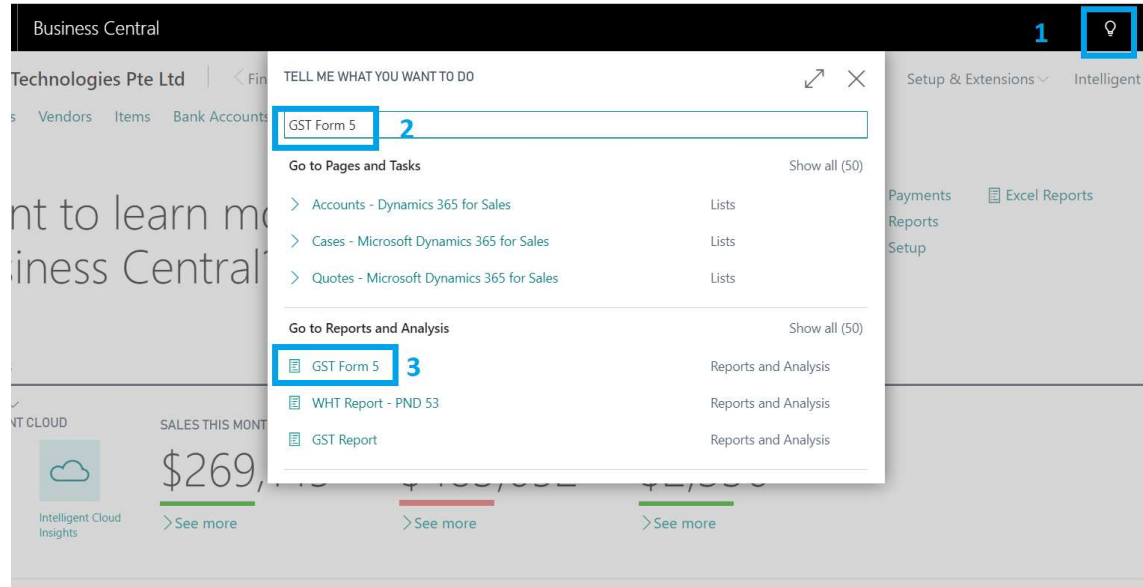
GST Report
Cronus Technologies Pte Ltd
Printed as Tax Currency (TCY)

Printed On : 2/11/2019 4:16:05 PM
Page : 1 of 1

Cust / Vend No.	Customer Vendor Name	Document No	External Document No	Document Date	Source Code	Exchange Rate	CCY	Tax Rate	Foreign Currency (FCY)		Tax Currency (TCY)	
									Base	Amount	Base	Amount
GST Product Posting Group = SR												
C-00001	The Cannon Group PLC	IN19-00001	535011057	11-Feb-19	SALES	1.500000	SGD	7%	1,200.00	84.55	1,800.00	126.83
Total for The Cannon Group PLC (C-00001)									1,200.00	84.55	1,800.00	126.83
V-00001	Canberra Postmaster	PIN19-00002	535010050	11-Feb-19	PURCHASES	1.500000	SGD	7%	1,000.00	70.55	1,500.00	105.83
Total for Canberra Postmaster (V-00001)									1,000.00	70.55	1,500.00	105.83
Total For SGD									2,200.00	155.10	3,300.00	232.66
SR											3,300.00	232.66

b. GST Form 5

First, you must Search GST Form 5 in **TELL ME WHAT YOU WANT TO DO**



Fill up some filtering or date period range

EDIT - GST FORM 5

General

Start Date 11/30/2018

End Date 2/28/2019

Print As TCY

Calculate Revenue From VAT Entry

Miscellaneous Amount

Goods Imported/Approved...	0.00
Tourist Refund Claim	0.00
Bad Debts Relief	0.00
Pre-Registration Claims	0.00

Send to... Print Preview Cancel

Click **Preview**

**GST F5
GOODS AND SERVICES TAX RETURN**

Goods And Services Tax Act (Cap 117A)

Name : Cronus Technologies Pte Ltd
Tax Reference No. : 777777777
GST Registration No. : 777777777
Accounting Period : 30-Nov-2018 To 28-Feb-2019

MY DECLARATION

	\$
1. Total Value of standard-rated supplies :	1,800.00
2. Total Value of zero-rated supplies :	0.00
3. Total Value of exempt supplies :	0.00
4. Total Value of (1) + (2) + (3) :	1,800.00
5. Total Value of Taxable Purchase :	1,800.00
6. Output tax due :	126.83
7. Input tax and refund claimed :	105.83
8. Net GST Payable to IRAS :	21.00
9. Total Value of Goods imported under Major Exporter Scheme or Approved 3rd Party Logistic Company or Other Approved Schemes only :	N/A
10. Total Value of tourist refund claimed :	N/A
11. Total Value of bad debts relief :	N/A
12. Pre-registration claims :	N/A
13. Revenue :	1,800.00

I declare that the information given above is true and complete

Name Of Declarant : Greg
Declarant ID : 6403080
Designation : Finance Director
Contact Person : Tobias
Contact Tel No : 680961

ACKNOWLEDGEMENT

SUCCESSFUL TRANSMISSION

Your return has been successfully transmitted to IRAS on **11-Feb-2019** .It may be subject to Audit's. Your acknowledgement number is

IMPORTANT MESSAGE

You can expect to retrieve your refund within **30 Days** unless your return is under audit review.

Please click the "e-File for other periods" button at the bottom of the page to submit other outstanding returns, if any.

Your next GST Return will be made available online. You can start to e-file one day after the end of your GST accounting period.

To view your account summary, please click [View Account Summary](#)

To retrieve a soft copy of this acknowledgement page (available 2-3 working days later or other past correspondence from IRAS, please refer to view [Correspondence/Notices](#)